

TOWN OF PAVILION PLANNING BOARD
REGULAR MEETING
October 11, 2011

Present: Chairman Ed Hollwedel, Jim Rudgers, Jim Seiler, Sue Kinney Craig Prucha, Dean Davis, Don Brooks.

Also Present: Melody Osterman, Clerk. Gary Knepshield, Supervisor.

At 7 pm Chairman Hollwedel called the meeting to order and welcomed everyone in attendance. Following the Pledge to the Flag, the August 9, 2011 the minutes that were emailed to each member were discussed. All members indicated that they had read them. Chairman Hollwedel noted the minutes incorrectly showed that CEO/ZEO Tom Douglas was listed as Chairman and that should be revised. With that correction made, Jim Rudgers made a motion to accept the August 9, 2011 minutes as corrected. Second by Jim Seiler.

The Motion passes with the following Roll Call Vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Sue Kinney: Yes	Jim Seiler: Yes
Craig Prucha: Yes	Dean Davis: Yes
Don Brooks: Yes	

It was noted that CEO/ZEO Tom Douglas was unable to attend the meeting.

Hanson Aggregates NY, Inc. has made an Application to Town of Pavilion Planning Board for a Site Plan Review. Hanson wants to erect a 16'x 11'10" single story metal insulated entry way onto the existing mixer barn at 6888 Ellicott St. Rd. S.B.L. 16.-1-106 (Hanson Concrete). PSPR-11-1.

Referring to the Submission of Site Plan and Data, the Planning Board went through each item as follows:

- A. Survey of the property showing existing features, including contours, utility easements, large trees, buildings, uses, structures, streets, rights-of-way, zoning and ownership of surrounding property is determined satisfactory by The Planning Board.
- B. Layout sketch showing proposed lots, blocks, building locations and land use areas is determined satisfactory by The Planning Board.
- C. Traffic circulation, parking and loading spaces, and pedestrian walks is determined Not Applicable by The Planning Board.
- D. Landscaping plans including site grading, landscape design open space and buffer zone is determined Not Applicable by The Planning Board.
- E. Preliminary architectural drawings for building to be constructed, floor plans, exterior elevations and sections is determined satisfactory by The Planning Board.
- F. Preliminary engineering plans, street improvements, storm drainage, water supply and sanitary sewer facilities and fire protection is determined Not Applicable by The Planning Board.

- G. Engineering feasibility study of any anticipated problem which may arise from the proposed development, as required by The Planning Board is Not Applicable.
- H. Construction sequence and time schedule for completion of each phase for buildings, parking and landscaped areas is determined ASAP by The Planning Board.
- I. Description of proposed uses, anticipated hours of operation, expected number of employees and anticipated volume of traffic generated is determined Not Applicable by The Planning Board.
- J. Description of proposed measures to control runoff and drainage from the site and when required by NYS DEC and/or SEQR process, a Stormwater Management and Erosion Control Plan is determined Not Applicable by The Planning Board.
- K. A description of the proposed generation, storage and/or disposal of hazardous materials and/or hazardous wastes on-site, including estimates of amounts involved and provisions for transport, storage and environmental protection is determined Not Applicable by The Planning Board.
- L. Together with any other permits or applications made to other governmental agencies and any additional information requested by the Planning Board was determined that None were needed by The Planning Board.

With the Board Members satisfied with the application from Hanson Aggregates and all questions answered satisfactorily, Jim Rudgers made a Motion that The Planning Board feels it is NOT necessary to have a Public Hearing because The Board sees that it is within an industrial complex and there will be no disturbance to neighbors or neighboring properties. It's a minor modification to a larger industrial building. Second by Dean Davis. The Motion passes with the following Roll Call Vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Sue Kinney: Yes	Jim Seiler: Yes
Craig Prucha: Yes	Dean Davis: Yes
Don Brooks: Yes	

Since the Town Planning Board does not have the results of the County Planning Board meeting the final decision will be made, on the application, at the November 8, 2011 Planning Board Meeting.

A Motion was made by Dean Davis to bring back the discussion on Junk Control that was tabled at the last meeting. Second by Don Brooks. The Motion passes with the following Roll Call Vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Sue Kinney: Yes	Jim Seiler: Yes
Craig Prucha: Yes	Dean Davis: Yes
Don Brooks: Yes	

The "Guide for Resolving Zoning Violations in Pavilion, NY" compiled by Chairman Hollwedel was passed out to the members. This guide is a step by step legal procedure on how to handle Zoning Violations. All Pavilion Town Officials will receive one. A brief discussion followed.

Chairman Hollwedel reported that we received from The Office of The Genesee County Clerk, notice of the filing of the map for Land Separation on Reamer-Hartwell Road by Keith G. Reamer and Deborah A. Reamer on August 15, 2011. Filed as Map Number 2111.

Gary Knepshild came to the meeting to make the Planning Board aware that The NYS Archives gives out grant money to go through old records of Town Planning Board records, Zoning Boards, Town Minutes and Court documents. Biel's Document Management in Buffalo and Toshiba in Rochester are available. Gary suggested that after the 1st of 2012 we petition the Town Clerk to look into getting a grant done to have our old records put onto a CD and keep them off-site.

Chariman Hollwedel suggested that the Town Board should consider updating the Town of Pavilion Comprehensive Plan, which was adopted in 2003.

With no further business to discuss, Dean Davis made a motion to adjourn the meeting at 8:30 pm. Passed with all in favor.

The next Planning Board Meeting will be November 8, 2011 at 7:00pm.

Submitted by,
Melody Osterman
Town Planning Board Clerk