

**TOWN OF PAVILION
PLANNING BOARD
REGULAR MEETING
March 13, 2012**

Present: Chairman Ed Hollwedel, Jim Rudgers, Craig Prucha, Dean Davis, Don Brooks, Sue Kinney, and new Alternate, Rob LaPoint.

Absent: Jim Seiler

Also Present: Don Roberts, Temporary ZEO/CEO, Melody Osterman, Clerk, Jean Elliott, Wilfred Elliott, Marjorie Cutcliffe, Jim Cutcliffe, Todd Hackett, Shari Bartlett, and Scott Savidge.

At 7pm Chairman Hollwedel called the meeting to order and welcomed everyone in attendance. A special welcome was extended to our new Planning Board alternate, Robert LaPoint and also to the town's temporary ZEO/CEO, Donald Roberts.

Following the Pledge to the Flag, The January 11, 2012 meeting minutes that were emailed to each member were discussed. All members indicated that they had read them. With no corrections to be made, Jim Rudgers made a motion to accept the January 11, 2012 minutes. Second by Sue Kinney.

The Motion passes with the following Roll Call vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Craig Prucha: Yes	Don Brooks: Yes
Sue Kinney: Yes	Dean Davis: Yes

Temporary ZEO/CEO, Don Roberts gave a brief report on his ZEO/CEO experience. He wants to make the whole process with the Planning and Zoning Boards as much team work as possible. Don is also going to try to streamline the paperwork.

Chairman Hollwedel had some suggestions for making the process run smoother:

1. Set up a timetable for possibly the 15th of the month for all applications to be accepted for review for the Planning Board meetings.
2. The applications be passed to the Planning Board secretary.
3. The secretary email as much as possible to members.
4. Dean Davis volunteered to make packets, if necessary, for the Board members.
5. People wanting to attend the Planning Board meeting concerning their permit or application should contact Don Roberts before the meeting.

Don and Melody will meet to try to organize files, etc.

At the January 11, 2012 meeting Land Separation Application PLS-11-3 (S.B.L. 17.-1-11.11) by Dorothy Hackett of 7839 York Rd. was presented. The Board refused the application because the existing building is placed through the existing lot line. It appeared the building would not conform to the rear setback. The Board requested to have a current survey including the building location to see the layout with the merger proposed.

Todd Hackett, Grandson of Dorothy Hackett, brought in new surveys which showed the SW corner that was not shown on the older survey and rear set back.

A Motion was made by Dean Davis to table the Hackett land separation until the April meeting when the packet will be updated and completed to the CEO's satisfaction.

Second by Don Brooks.

The Motion passes with the following Roll Call Vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Craig Prucha: Yes	Don Brooks: Yes
Sue Kinney: Yes	Dean Davis: Yes

An application for a Land Separation was presented from Jim and Marjorie Cutcliffe.

The Land Separation is complete and fee paid.

A Motion was made by Dean Davis to approve the Land Separation, Tax I.D. # 13.-1-64, as submitted. The SEQR is removed from the application under advisement from acting ZEO/CEO Don Roberts. The survey has been completed and it is a conforming parcel. Parcel Separating out is 205'x200'. Sue Kinney second.

The Motion passes with the following Roll Call Vote:

Ed Hollwedel: Yes	Jim Rudgers: Yes
Craig Prucha: Yes	Don Brooks: Yes
Sue Kinney: Yes	Dean Davis: Yes

Will and Jean Elliott, 977 Bernd Rd., were in attendance requesting information to apply for a permit to put in a pond on their property. It requires a Special Use and Standard Application. Don Roberts will send them the proper paperwork to Mr. and Mrs. Elliott to fill out.

Chairman Hollwedel brought up the concern over the parking in the Hamlet of Pavilion. After some discussion, it was decided to put a hold on this issue until after the Town Board looks into it. It was slated to be discussed at the Town Board meeting on March 14, 2012

A Building Permit was received from Mike and Sandy Whalen for a new deck. Don Roberts will contact the Whalen's and take care of it.

Chairman Hollwedel advised the members of upcoming training that is available for Planning Board members, if anyone is interested.

With no further business to discuss, Sue Kinney made a Motion to adjourn the meeting at 8:54 pm. Second by Don Brooks.
All in favor.

Submitted by,
Melody Osterman, Planning Board Secretary

