

**TOWN OF PAVILION
REGULAR MEETING
FEBURARY 8, 2012
7:30 PM**

The Town Board of the Town of Pavilion held the regular monthly meeting on February 8, 2012 at the town hall, One Woodrow Drive, Pavilion, New York 14525 at 7:32 p.m. Present were:

Supervisor Theron Howard
Councilperson Linda Thompson
Councilperson Ron Zarbo
Councilperson Thomas Klapper
ABSENT Bruce Stisser

Others: Clerk Lucinda Starr, Hwy. Supt. John Strathearn, , Edgar Hollwedel, Mary Louise Hollwedel, Mary Ann Brooks, Elizabeth Valento, Tom Douglas.

Supervisor Howard opened the meeting followed by the pledge to the flag.

Councilperson Klapper offered a motion, seconded by Councilperson Zarbo, to approve the January 11, 2012 minutes as submitted.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Thompson, to authorize the clerk to draw a warrant on the supervisor to pay bills. General \$195,734.34; Water \$985.44 Library \$4269.22; Sewer \$9592.96; T&A 1399.46; Highway \$19,605.19. TOTAL \$231,586.61.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Hwy. Superintendent John Strathearn report:

- Expenditure agreement – Agreement between town and county for general repairs in the tentative amount of 133,000.00
- Black flow protector on water has been repaired and inspected by D.R. Roblee.

- Replacing Johns pick up truck, John will get bids on truck and trailer for skidsteer loader.
- Chips program – maybe last year.

Code Enforcement Officer Tom Douglas:

- Building permit: 1 sold
- Violations: 1 new violation- Illegal bldg ext.
 - Existing violations – 7 violations remedied for a total of 20 illegal cars, 1 violation reduced but requesting extension, 1 violation not reduced but needs extension , and 1 violation no response . Other violation working with Supervisor.
- Completed yearly mandated 24 hr co codes training
- Attending Pathstone Manufactured Housing Program on Feb 29,2012.

Town Newsletter:

Presentation by Mary Ann Brooks who has volunteered to produce newsletter.

Linda Thompson approached by West Park Street merchants about parking situation. Board will revisit at later time.

Correspondence:

- ~Glow Region Transfer Stations/Recycling Centers
- ~2012-13 Executive Budget for CHIPS for the Town of Pavilion
- ~State of NY DOT Highway Work Permits Requirements
- ~IQM2’s Government Meeting Management System
- ~Library Authorization on payment of bills
- ~NYS DOT letter relating to 6957 and 6959 Big Tree Rd.
- ~National Grid new outdoor lighting outage form
- ~Letter concerning Transfer Station from Mary Jane Pearce
- ~Deferred Comp on site visit
- ~Association of Towns Certificate of Designation

Councilperson Zarbo offered a motion, seconded by Councilperson Klapper to adopt **Resolution No. 26** 2012 (Audit).

RESOLVED Letter of engagement with Freed-Maxick CPA,PC for audit.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Ron Zarbo Report:

- Procurement Policy- Discussion table until next meeting
- Budget issues-Refuse ticket sales down maybe start selling on Sat.
- Space issues-Survey sheets pasted to dept for wish list.

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 27** 2012 (Budget Adjustments).

RESOLVED Budget adjustment for delinquent sewer bill in the amount of \$5650.00

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Klapper offered a motion, seconded by Councilperson Zarbo to adopt **Resolution No. 28** 2012 (amend Resolution #5 Bonding).

RESOLVED Increase current bonding coverage additional \$200,000.00 at an approximate cost of \$300.00

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 29** 2012 (Holidays).

RESOLVED Approve 12 Holidays News Years Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Day before Christmas, Christmas Day, 1 Floating Holiday.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 30** 2012 (Court Clerk).

RESOLVED: Appoint Joe Heukensfeld as court clerk at a rate of \$12.85 per hr.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Klapper to adopt **Resolution No. 31** 2012 (Planning Board).

RESOLVED: Appoint Dean Davis to Planning Board Term 1/1/12-12/31/18

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 32** 2012 (Planning Board).

RESOLVED: Amend Robert LaPoint term to expire 2017 not 2016.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 33** 2012 (Zoning Board).

RESOLVED: Appoint Kathy Collette to Zoning board 4 yr term 1/1/12-12/31/16

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Thompson to adopt **Resolution No. 34** 2012 (Youth Rec).

RESOLVED: Appoint Cheryl Milligan to Youth Recreation Board 6 yr term 1/1/12-12/31/17

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Councilperson Thompson offered a motion, seconded by Councilperson Klapper to adopt **Resolution No. 35** 2012 (Jeffres Tax Bill).

RESOLVED: Correct Jeffres Ag Service Tax bill

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Discussion: Tom Klapper reported time clock is ready to be installed for Highway Dept.

At 10:10 Councilperson Klapper called executive session to discuss employee performance.

Motion by Councilperson Thompson seconded by Councilperson Klapper, to terminate Tom Douglas as ZEO/CEO.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Howard	aye
Councilperson Thompson	aye
Councilperson Zarbo	aye
Councilperson Klapper	aye
Councilperson Stisser	Absent

Executive session ended 10:30.

Councilperson Thompson offered a motion at 10:33 P.M .to adjourn, seconded by Councilperson Klapper, to adjourn the meeting. Voting all ayes.

Respectfully submitted,

Lucinda Starr, Town Clerk

