

**TOWN OF PAVILION  
REGULAR MEETING  
April 11, 2012  
7:30 PM**

The Town Board of the Town of Pavilion held the regular monthly meeting on April 11, 2012 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:35 p.m. Present were:

Supervisor Theron Howard  
Councilperson Bruce Stisser  
Councilperson Linda Thompson  
Councilperson Thomas Klapper  
**ABSENT** Ron Zarbo

Others: Clerk Lucinda Starr, Hwy. Supt. John Strathearn, Joseph Spataro, Edgar Hollwedel, Mary Louise Hollwedel, Bill Kegler, Betty Colvin & Roy Colvin.

Supervisor Howard opened the meeting at 7:35 followed by the pledge to the flag.

Councilperson Klapper offered a motion, seconded by Councilperson Thompson, to approve the March 14, 2012 minutes as submitted.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Councilperson Klapper offered a motion, seconded by Councilperson Stisser, to authorize the clerk to draw a warrant on the supervisor to pay bills. General \$28,815.82; Water \$743.78 Library \$2,579.64; Sewer \$4,039.10;T&A Fund 1,691.47; Highway \$17,986.93. TOTAL \$55,856.74.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Addition to agenda:

2009 outdated check from Mike & Michelle McKenzie for Building Permit.

Association of Towns membership

NYS Retirement Tier 6 information

Employee Handbook

MacDuffie application to NYS DEC

Insurance Renewal Date

Resolution for appointment of Town Attorney to prosecute Code & Zoning Enforcement matters.

Don Roberts-update on things in the works and data entry hours  
NYMIR Appraisal  
Phone System  
Replacement of Roxanne Harris (Town Building Cleaner)

Reports: John Strathearn Highway Superintendent:

~Discussion on replacing one of the 10 wheeler trucks John has price of approximately of \$175,608.00.

~Mowing tractors should be replaced, maybe keep the 2001 tractor but replace the 1988 International tractor. Wyoming County is replacing their 2 year old mower tractors, John will check to see if available for sale.

~Pick -up truck has been ordered at a cost of \$30,685.61.

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt

**Resolution No. 37:** Sale of old pick-up truck

**RESOLVED:** Send pick-up truck in May to the Palmyra Auction depending on delivery of new truck.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Councilperson Thompson offered a motion, seconded by Councilperson Stisser to adopt

**Resolution No. 38:** Set Public Meeting

**RESOLVED:** Set public meeting May 9 at 7:25 PM for Local Law #1 abolishing position of Town Attorney.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt

**Resolution No. 39:** Petty Cash

**RESOLVED:** Petty cash of \$100.00 for ticket sales at Transfer Station.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Discussion on setting policy of review monthly reports quarterly, not enough data at this time will review at 6 and 9 month and then at year end.

Correspondence: Western Finger Lakes Workshop  
12<sup>th</sup> Annual Town Finance Schools (AOTSNY)  
19<sup>th</sup> Annual Southern Tier West Local Government Conference  
NYS Retirement News

Public Parking- Section of the law on public parking issue was handed out.

ZEO/CEO

- ~Received application for ZEO/CEO position from Todd White.
- ~ZEO/CEO Don Roberts would like to hire a data entry clerk at \$10.00 hr.
- ~Ted attended meeting at Batavia about sharing CEO.
- ~Discussion about a 2009 check that was found and never cashed for a building permit.

NYMIR Insurance- Change renewal date on insurance premium to March 31 instead of Dec 31  
Sent example of Employee Handbook  
Appraisal of buildings will be done this summer

Councilperson Klapper offered a motion, seconded by Councilperson Stisser to adopt  
**Resolution No. 40:** Appoint Town Attorney to prosecute Code & Zoning Issues.

**RESOLVED:** Appoint Town Attorney Jamie Welch to prosecute Code and Zoning enforcement matters subject to approval of the District Attorney.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard	Aye
Councilperson Bruce Stisser	Aye
Councilperson Linda Thompson	Aye
Councilperson Thomas Klapper	Aye
Councilperson Ron Zarbo	Absent

Discussion:

- ~Replacement of Roxanne Harris as Town Building cleaner will put ad in Daily News.
- ~Butch Mattice asked about getting another dumpster, the one fills up fast. It was decided there is not enough room in building for another full size dumpster.
- ~More concerns on Ted McDuffies sand wash, he has approval from DEC.

At 8:45 executive session was called to discuss employee performance and purchase of property.  
Executive session adjourned at 9:00PM

Councilperson Klapper offered a motion at 9:01 P.M .to adjourn, seconded by Councilperson Stisser, to adjourn the meeting. Voting all ayes.

Respectfully submitted,

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Lucinda Starr, Town Clerk

